

Job Description			
Job Title:	Executive / Sr. Executive		
Department:	Finance	Report to:	Manager / Assistant Manager
Location:	Rabale, Navi Mumbai	Position Type:	Full Time
About Immunoadoptive Cell Therapy Private Limited.			
<p>ImmunoACT was incubated in IIT Bombay in 2018 and is doing cutting edge work in the space of cell and gene therapy to treat various diseases including cancer, auto immune disorders.</p> <p>It has set up a state-of-the-art GMP facility in Mumbai to scale its production and commercialize its patented product CAR T for lymphoma and leukemia treatment and a robust product pipeline.</p> <p>ImmunoACT's Strategic Investor partner, Laurus Labs Limited is a leading Indian pharma company headquartered in Hyderabad with global presence and is listed on the Indian stock exchange with market cap of ~USD 3 Bn.</p> <p>Our Vision: To be a Leader in Cell & Gene Therapy for Patients' Long-Term Cure through Translational Research in India & beyond</p> <p>Our Values:</p> <ul style="list-style-type: none"> • Accessible and affordable to all • Cutting edge research • Transforming ideas to reality <p><i>Become part of this revolution in healthcare industry and grow your career with us.</i></p> <p>Website – https://www.immunoact.com/ - Visit our website, understand about us. LinkedIn Profile - https://www.linkedin.com/company/immunoact/</p>			
Roles and Responsibilities			
<ul style="list-style-type: none"> ❖ Knowledge of GST ❖ In depth knowledge of TDS ❖ Basic knowledge of INDAS and accounting standards ❖ Requires strong computer skills - knowledge of Microsoft office packages and very good hands-on Excel ❖ Preparation of various reconciliation statement (Bank, vendor, Debtors) etc. ❖ Inventory management and accounting, preparation of Bill of Material. ❖ Preparation of MIS ❖ Assisting in the audit ❖ Preparation of the Financial statements 			
Qualifications and Educational Requirement			
<ul style="list-style-type: none"> ❖ Any Postgraduate/ Graduate. Preferable MBA in Finance ❖ 2-4 years' experience in Finance. Preferable experience of Pharma/ Biotech Industry 			
Desired Qualities			
<ul style="list-style-type: none"> ❖ Problem solving approach ❖ Reporting skills ❖ Flexibility ❖ A Team player 			
Compensation	Compensation and other perquisites would not be a constraint for the right candidate		
Email Id	jobs@immunoact.com		