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| **Job Description** |
| **Job Title:** | Manager/ Senior Manager |
| **Department:** | Finance | **Report to:** | Chief Finance Officer |
| **Location:** | Rabale, Navi Mumbai | **Position Type:** | Full Time |
| **About Immunoadoptive Cell Therapy Private Limited.** |
| ImmunoACT is a pioneering cell & gene therapy company, currently in Phase II trials for India’s first indigenously developed CAR-T therapy for the treatment of refractory/relapsing B-cell malignancies (HCAR19), with an aggressive pipeline to treat liquid and solid tumors, With strong, strategic Research (IIT-Bombay) and Clinical (Tata Memorial Hospital) collaborations, ImmunoACT is paving the way towards affordable and accessible gene-modified cell therapies for resource-constrained economies. Our first state-of-the-art GMP facility has been operational since mid-2022, as we scale-up and scale-out our production capabilities to serve the clinically unmet needs of patients across India.  **Our Vision:** To be a Leader in Cell & Gene Therapy for the Long-Term Cure of Patients, through Translational Research in India & beyond **Our Values:*** Accessible and affordable to all
* Cutting edge research
* Transforming ideas to reality

*Become a part of this revolution in the healthcare industry - grow your career with us.***Website** – <https://www.immunoact.com/> - Visit our website, understand about us.**LinkedIn Profile** - <https://www.linkedin.com/company/immunoact/>  |
| **Roles and Responsibilities** |
| * Establishes internal controls and guidelines for accounting transactions and budget preparation.
* Oversees preparation of business activity reports, financial forecasts, and annual budgets.
* Oversees the production of periodic financial reports; ensures that the reported results comply with generally accepted accounting principles or financial reporting standards.
* Well versed with knowledge of compliance.
* Responsible for tax planning throughout the fiscal year; files annual corporate tax return.
* Audits accounts to ensure compliance with state and federal regulations; coordinates with outside auditors and provides needed information for the annual external audit.
* Presents recommendations to management on short- and long-term financial objectives and policies.
* Provides financial analysis with an emphasis on capital investments, pricing decisions, and contract negotiations.
* Ensures compliance with local, state, and federal government requirements.
* Well versed in companies act.
* MIS preparation and presentation to the management.
* Knowledge of Indian Accounting standards.
* Inventory planning and management.
* Liase with auditors and preparation of financial statements.
* Performs other related duties as necessary or assigned.
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| **Qualifications and Educational Requirement** |
| * Preferably MBA in Finance. CA Mandatory.
* 3 or more years ’ experience in Finance. Preferable experience of Pharma/ Biotech Industry
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| **Desired Qualities** |
| * Excellent management and supervisory skills.
* Excellent written and verbal communication skills.
* Excellent organizational and time management skills.
* Proficient in accounting and tax preparation software.
* Proficient in Microsoft Office Suite or similar software
* Problem solving approach.
* Team Management skills.
* Critical Thinking.
* Flexibility.
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| **Compensation** | Compensation and other perquisites would not be a constraint for the right candidate |
| **Email Id** | *jobs@immunoact.com* |

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