

Job Description			
Job Title:	Manager/ Assistant Manager		
Department:	Finance	Report to:	Chief Finance Officer
Location:	Rabale, Navi Mumbai	Position Type:	Full Time
About Immunoadoptive Cell Therapy Private Limited.			
<p>ImmunoACT was incubated in IIT Bombay in 2018 and is doing cutting edge work in the space of cell and gene therapy to treat various diseases including cancer, auto immune disorders.</p> <p>It has set up a state-of-the-art GMP facility in Mumbai to scale its production and commercialize its patented product CAR T for lymphoma and leukemia treatment and a robust product pipeline.</p> <p>ImmunoACT's Strategic Investor partner, Laurus Labs Limited is a leading Indian pharma company headquartered in Hyderabad with global presence and is listed on the Indian stock exchange with market cap of ~USD 3 Bn.</p> <p>Our Vision: To be a Leader in Cell & Gene Therapy for Patients' Long-Term Cure through Translational Research in India & beyond</p> <p>Our Values:</p> <ul style="list-style-type: none"> • Accessible and affordable to all • Cutting edge research • Transforming ideas to reality <p><i>Become part of this revolution in healthcare industry and grow your career with us.</i></p> <p>Website – https://www.immunoact.com/ - Visit our website, understand about us. LinkedIn Profile - https://www.linkedin.com/company/immunoact/</p>			
Roles and Responsibilities			
<ul style="list-style-type: none"> ❖ Establishes internal controls and guidelines for accounting transactions and budget preparation. ❖ Oversees preparation of business activity reports, financial forecasts, and annual budgets. ❖ Oversees the production of periodic financial reports; ensures that the reported results comply with generally accepted accounting principles or financial reporting standards. ❖ Responsible for tax planning throughout the fiscal year; files annual corporate tax return. ❖ Audits accounts to ensure compliance with state and federal regulations; coordinates with outside auditors and provides needed information for the annual external audit. ❖ Presents recommendations to management on short- and long-term financial objectives and policies. ❖ Provides financial analysis with an emphasis on capital investments, pricing decisions, and contract negotiations. ❖ Ensures compliance with local, state, and federal government requirements. ❖ Well versed in companies act. ❖ MIS preparation and presentation to the management. ❖ Knowledge of Indian Accounting standards. ❖ Inventory planning and management. ❖ Liase with auditors and preparation of the financial statements. ❖ Performs other related duties as necessary or assigned. 			
Qualifications and Educational Requirement			
<ul style="list-style-type: none"> ❖ Postgraduate/ Graduate in accounting or Business Administration in Finance. ❖ 5 to 10 years' experience in Finance. Preferable experience of Pharma/ Biotech Industry 			

Desired Qualities	
	<ul style="list-style-type: none"> ❖ Excellent management and supervisory skills. ❖ Excellent written and verbal communication skills. ❖ Excellent organizational and time management skills. ❖ Proficient in accounting and tax preparation software. ❖ Proficient in Microsoft Office Suite or similar software ❖ Problem solving approach. ❖ Team Management skills. ❖ Critical Thinking. ❖ Flexibility.
Compensation	Compensation and other perquisites would not be a constraint for the right candidate
Email Id	jobs@immunoact.com